

HAJI ANFAR ALI COLLEGE

Doboka, P.O. Doboka, District: Hojai, Assam – 782440
(Affiliated to Rabindranath Tagore University, Hojai)

NOTICE INVITING QUOTATION (NIQ)

Ref: HAC/NIT/205/136-26

Date: 20/07/2026

Sealed quotations are hereby invited from reputed, experienced and authorized dealers/suppliers/firms for the Supply, Installation, Testing and Commissioning (SITC) of CCTV Surveillance System at Haji Anfar Ali College, Doboka. Interested bidders fulfilling the eligibility criteria may submit their quotations in a sealed cover addressed to the undersigned on or before 30/07/2026 up to 1:00 P.M.

The quotation will be opened on the same day at 1:30 P.M. in the office of the undersigned in the presence of the bidders or their authorized representatives, if they wish to remain present.

Schedule of Requirements

Sl. No.	Item Description	Technical Specification	Unit
1	Network Video Recorder (NVR)	16 Channel, 5MP Recording Support, 2 TB Surveillance HDD	01 No.
2	Outdoor IP CCTV Camera	5MP, Weatherproof (IP66/IP67), IR Night Vision	Per Unit
3	Indoor IP CCTV Camera	3MP, Dome Type, IR Night Vision	Per Unit
4	POE Switch	20 Port Gigabit POE Switch	01 No.
5	CAT-6 Cable	ISI/Standard Quality	Rate per Meter
6	Server Rack	Suitable Wall/Floor Mounted Rack with Accessories	01 No.
7	Installation, Testing & Commissioning	Including Configuration, Cable Laying, Accessories, Labour Charges, and Demonstration	Lump Sum
8	LED Monitor	32 inch (Lenovo/Dell/Acer or equivalent)	01 No.

Eligibility Criteria

The bidder shall submit self-attested copies of the following documents:

1. Valid Trade License.
2. GST Registration Certificate.
3. PAN Card.


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4. Aadhaar Card of the Proprietor/Authorized Signatory.
5. Authorization Certificate/Dealership Certificate (where applicable).
6. Experience in supply and installation of CCTV Surveillance Systems in Government/Semi-Government/Educational Institutions will be preferred.

General Terms & Conditions

1. The quoted rates shall be inclusive of GST, transportation, loading, unloading, installation, testing, commissioning, configuration and all incidental charges.
2. Rates shall be quoted both in figures and words. In case of discrepancy, the rate quoted in words shall prevail.
3. The quoted rates shall remain valid for 30 (Thirty) days from the date of opening of the quotation.
4. The bidder shall clearly mention the Make, Model, Technical Specifications, Warranty Period and Country of Origin of each item quoted.
5. The College reserves the right to inspect the supplied materials before acceptance.
6. The successful bidder shall complete the supply and installation within 15 (Fifteen) days from the date of issue of the Supply/Work Order.
7. Any damage caused during installation shall be rectified by the supplier at his own cost.
8. The supplier shall provide necessary user training regarding operation of the CCTV Surveillance System.
9. All items supplied shall be brand new, unused and of standard quality.

Warranty Clause

1. All supplied equipment shall carry a minimum comprehensive onsite warranty of 01 (One) year from the date of successful installation and commissioning.
2. During the warranty period, any defect, malfunction or failure shall be rectified or replaced by the supplier at no additional cost to the College.
3. Complaints shall be attended within 48 hours of reporting.

Payment Terms

1. No advance payment shall be made.
2. Payment shall be released only after:
 - Successful supply, installation, testing and commissioning;
 - Physical verification by the College Authority;
 - Submission of Tax Invoice and all supporting documents;
 - Certification of satisfactory completion by the authorized committee of the College.
3. Statutory deductions, if applicable under Government rules, shall be made at source.


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Bid Evaluation Criteria

The quotations shall be evaluated on the basis of:

- Compliance with the prescribed technical specifications.
- Submission of all required documents.
- Quality and reputed brand of equipment.
- Warranty and after-sales service support.
- Experience of the bidder.
- Competitive quoted rates (inclusive of GST and all charges).
- Overall responsiveness of the bid.

The College reserves the right to seek clarification or additional documents from any bidder during evaluation.

Submission of Quotation

The quotation shall be submitted in a sealed envelope superscribed:

"QUOTATION FOR SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF CCTV SURVEILLANCE SYSTEM"

and addressed to:

The Principal
Haji Anfar Ali College
P.O. Doboka
District: Hojai, Assam – 782440

Last Date & Time of Submission: 30/07/2026 up to 1:00 P.M.

Date & Time of Opening: 30/07/2026 at 1:30 P.M.

Right of Acceptance

The undersigned reserves the absolute right to accept or reject any or all quotations, wholly or partly, without assigning any reason whatsoever. The College Authority shall not be bound to accept the lowest quotation, and its decision in this regard shall be final and binding on all bidders.


(Dr. Mamun Azam Barbhuiya)

Principal

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